



Directorate of Occupational Safety and Health Services

Link Workplace(s)

**User Guides** 



0)	New Registration	Link Workplace							
略	Workplace Listing Link Workplace	Linked Workplace: 0 Unlinked Workplace: 1							
		OSHA Reg. no. OSHA Reg. no.	Name	Status Not Linked					
		OSHA Reg. no.	Name						
		Showing 1 to 1 of total 1 entrie	25						

On the Link Workplace page you can search your workplace using your OSHA Reg No./ Certificate No. or your Workplace Name









Upon clicking the 'Link' button, you will be prompted to update your workplace details. Fill all the required fields to link your workplace/branch.

ent	Steam Boilers	Gas Cylinders	Refrigeration Plants
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**NOTE: Use the grayed out** Workplace Details to assert that the workplace you are linking is yours.











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Workplace								-		
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								License		
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If your Workplace Certificate is expired click on the button shown below to initiate renewal process.









Directorate of Occupation and Health Services	al Safety								٢	Atter	SUDMISSIO		
New Registration Workplace Listing	Renewal Workpl		make payment to										
Link Workplace	Renewal Self Assessment										e your cer		
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Complete the prompted forms for Renewal and Self Assessment as presented and submit.







## **Workplace Renewal**

## Step 1

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ي <del>بل</del> ا	New Registration	Make Payment	Add Workplace
해 (2) 참 (3) (3) (3)	Link Workplace	Workplace Renewal Registration Fee (KES) : 5050 General Register (KES) : 0.00 Abstract of the OSHA (KES) : 0.00 Total (KES) : 5050.00 PAYMENT REF MNLWMVK TOTAL BILL KES 5,050.00	rch Search e Close/Reopen Action Status Action
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		Mpesa 2	3. You will receive a confirmation SMS from After you receive a successful reply from M-PE complete button below.
U			Or follow instructions below 1. Go to MPESA menu on your phone 2. Select Paybill option 3. Enter Business Number 222222 4. Enter Account Number WNKQWYQ 5. Enter the amount 1.00 6. Enter your MPESA PIN and Send 7. You will receive a confirmation SMS from
			Ca





Directorate of Occupational Safety and Health Services

E-Citizen will prompt for payment upon clicking on Make Payment for renew workplace

- 1. Select your Mode of Payment
- 2. Make your payment
- 3. Remember to click on the 'Complete' button after receiving payment confirmation message

## tep 2







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To download your certificate just click on the illustrated icon with a pdf image as shown below





